Team PTO calendar

Month and year: _____ Team: _____ Manager: _____

Employee	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
People off																															

Codes: V = Vacation or PTO S = Sick P = Personal F = FMLA or other leave U = Unpaid H = Company holiday

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