Team evaluation summary

Location: _____ Manager: _____ Ratings 1 to 5

Employee	Position	Review date	Quality	Reliability	Teamwork	Customer service	Job knowledge	Average	Overall rating	Next review

Average = mean of the five ratings. 4.5+ Outstanding, 3.5+ Exceeds, 2.5+ Meets, 1.5+ Needs improvement, below 1.5 Unsatisfactory.

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