# Peer evaluation form

Coworkers complete this form as part of a 360-degree or team review. Comment only on work you have seen yourself.

**Employee being reviewed:** _____

**Your relationship (same team, other team, shift lead):**

_____

**How often you work together:** _____

Rate each area: 5 = Always, 4 = Usually, 3 = Sometimes, 2 = Rarely, 1 = Never. Leave blank if you have not seen it.

| This coworker... | Rating (1 to 5) | Example |
|---|---|---|
| Does their share of the work | | |
| Shares information and helps when busy | | |
| Communicates clearly | | |
| Is dependable for shifts and handoffs | | |
| Treats coworkers with respect | | |
| Is open to feedback | | |

**What this coworker does best:** _____

**One suggestion for this coworker:** _____

☐ I am comfortable having my name shared ☐ Keep my name confidential

**Your name (optional):** _____