Manager evaluation form (upward feedback)

Employees use this form to give feedback on their manager. Responses are collected by HR or the owner and shared with the manager as a summary, without names.

Manager being evaluated: _____

Department or location: _____

Period covered: _____

Rate each statement: 5 = Strongly agree, 4 = Agree, 3 = Neutral, 2 = Disagree, 1 = Strongly disagree.

Statement	Rating (1 to 5)	Comment
Posts schedules early enough for me to plan		
Treats everyone fairly and consistently		
Gives me clear expectations		
Gives useful feedback, good and bad		
Handles time off and shift swap requests promptly		
Is available when I need help		
Recognizes good work		
I would recommend working for this manager		

One thing this manager should keep doing:

_____

One thing this manager should change:

_____

Do not include your name. Do not use this form to report harassment or a safety issue; report those directly as described in the employee handbook.