Daily attendance sign-in sheet

Date: _____ Location or event: _____ Supervisor on duty: _____

#	Name (print)	Time in	Signature	Time out	Signature	Notes
1						
2						
3						
4						
5						
6						
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8						
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11						
12						
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22						

Each person signs in and out themselves. Hours on this sheet are time on site.

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